

NAHB MEMBER IDENTIFICATION (ID) CODING INSTRUCTIONS

The NAHB Member Identification (ID) Code is made up of eleven data blocks, which are explained below. It is separate from the six-digit NAHB Membership Number assigned to each member. The ID Code is designed for use by NAHB and its affiliated state and local Associations to provide services, which respond to the changing needs of our membership. Please note as in the examples below. If the requested data for a particular block is not applicable, enter a dash (-). Also, if you don't know the exact answer for a particular block, please give your best estimate. In order for an associate member to receive the Builder Magazine they must be classified with an occupation code ranging from (A-Z). A "Z" or "other" classification code must also be further defined by writing the members specific occupation in the space provided. Any associate member not classified as outlined will not receive a copy of the Builder Magazine.

Membership Classification:

1st block enter a code (1) for all Builder Members
 enter a code (2) for all Associate Members

2nd block enter the primary business activity code (a-z) from the following selection including any sub-codes:

| Builder Member Classification | Occupation Codes Associate Member Classification | Subcontractors and Specialty Trade Contractors |
|--|--|---|
| <p>Code Description</p> <p>A Single Family Builder – Speculative (Detached and Attached)</p> <p>B Single Family Builder – Custom</p> <p>C Multifamily Builder – Sale Units</p> <p>D Multifamily Builder/Owner – Rental Units (Own Account)</p> <p>E Multifamily Contractor – Rental of Sale Units (Other Investors)</p> <p>F Remodeler – Residential</p> <p>G Remodeler – Commercial</p> <p>H Commercial Builder (Own Account)</p> <p>I Commercial Contractor (Other Investors)</p> <p>J Land Developer</p> <p>K Home and Building Manufacturer</p> | <p>L Accounting</p> <p>M Architects, Planners Designers, Engineers</p> <p>N Attorneys</p> <p>O Computer Products and Services</p> <p>P Financial Services</p> <p>Q Insurance and Title Companies</p> <p>R Marketing, Advertising and Public Relations</p> <p>S Product Manufacturers and Representatives</p> <p>T Property Management</p> <p>U Real Estate Brokers and Agents Retail Dealers/Distributors</p> <p>V1 Appliances</p> <p>V2 Building Materials/Lumber</p> <p>V3 Floor Coverings</p> <p>V4 Paint/Wall Coverings</p> <p>V% All Other Retail Dealers</p> | <p>W1 Carpentry</p> <p>W2 Electrical</p> <p>W3 Flooring</p> <p>W4 Landscaping</p> <p>W5 Plumbing, Heating & A/C</p> <p>W6 Roofing and Siding</p> <p>W7 All Other Contractors Wholesale Dealers/Distributors</p> <p>X1 Appliances</p> <p>X2 Building Materials</p> <p>X3 Floor Coverings</p> <p>X4 Paint/Wall Coverings</p> <p>X5 All Other Wholesale Dealers</p> <p>Y Utilities</p> <p>Z All Other _____ (Please Specify)</p> |

3rd and 4th blocks Using the above Business Activity Codes, code the second and third business activity, including sub codes if applicable.

5th block Enter the members annual dollar volume of all construction/development. Choose from the following list of codes:

| | | | |
|------------------------------|-------------------------------|--|--|
| Code Description | | | |
| 1 Under \$1 million | 3 \$5 million to \$10 million | | |
| 2 \$1 million to \$5 million | 4 Over \$10 million | | |

6th block Enter the member's annual number of residential dwelling units. Choose from the following list of codes:

| | | | |
|------------------|--------------------|--|--|
| Code Description | | | |
| 1 0 units | 4 25 to 100 units | | |
| 2 1 to 10 units | 5 101 to 500 units | | |
| 3 11 to 25 units | 6 over 500 units | | |

7th thru 10th blocks Enter the total number of paid employees, including the member.

11th block Using the following list of Title Codes, enter the member's business title:

| | | | |
|---|-------------------------------|-----------------------------------|--|
| Code Description | | | |
| A President/CEO/Owner/ Principal/Partner | E Architect/Designer/Engineer | | |
| B VP/General Manager | F Financial Manager | | |
| C Construction Superintendent | G Other Management Personnel | | |
| D Sales and Marketing Manager | H Non Managerial Personnel | | |
| | | I Other _____ (Please Specify) | |

Example #1 Bill Adams is a home builder and land developer. He is also the owner of a real estate company. Adams has a total of 19 employees in both his Companies. Last year he built 11 homes with a total sales value of \$900,000, and he developed 17 building lots for himself and other builders for A total market value of \$500,000. Bill Adams NAHB Membership ID Code would be:

1 B J U 2 3 - - 2 0 A
 1 2 3 4 5 6 7-10 11

Example #2: Adele Boyd is the owner of an architectural/design firm with 8 employees on her payroll. Last year her firm also converted an old School building into B apartments with a total market value of \$475,000. Adele Boyd's NAHB Membership ID Code would be:

2 M 1 - 1 2 - - 9 A
 1 2 3 4 5 6 7-10 11

APPLICATION FOR MEMBERSHIP

TO: FOUR CORNERS BUILDERS ASSOCIATION DATE _____
(Name of association affiliated with the National Association of Home Builders)

FROM: _____ TITLE _____

COMPANY NAME _____ TELEPHONE NO. _____

EMAIL ADDRESS _____ FAX NO. _____

BUSINESS ADDRESS _____
(Street) (City) (State) (Zip)

NAHB MEMBERSHIP IDENTIFICATION (ID) CODE

| | | | | | | | | | | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 1 | - 2 - | - 3 - | - 4 - | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

(see reverse for instructions)

IF "Z", OTHER BUSINESS CLASSIFICATION: _____
(Please Specify)

BANK/CREDIT REFERENCE(S) _____

OTHER REFERENCES _____

I agree to abide by the Constitution, By-Laws and Code of Ethics of the Local Association to which this membership application is directed, of the National Association of Home Builders of the United States with which it is affiliated, and of the affiliated State Association if such affiliation exists. A remittance of \$ 380.00 representing my annual membership dues in the affiliated Association accompanies this application. By signing below, I also give the Association approval to contact me by fax, email or phone.

As a Builder Member, I understand that I also must pay a \$20.00 assessment for all new home starts, which is forwarded on to Colorado Association of Home Builders, which covers legislative issues.

PLEASE NOTE: If you are required by law to carry Liability and Workman's Compensation Insurance – Please note that under the Code of Ethics of the Four Corners Builders Association, Item 8 states, that you will "meet our obligations to the public and our employees by obtaining and maintaining public liability and workman's compensation insurance". Please provide Proof of Insurance with this Application.

(Signature of Applicant)

Sponsored By _____

Return This Application To: FOUR CORNERS BUILDERS ASSOCIATION (FCBA)
P. O. BOX TL
(Street)
CORTEZ CO 81321
(City) (State) (Zip)

IMPORTANT NOTICE

Dues payments to FOUR CORNERS BUILDERS ASSOC. are not deductible as charitable contributions for federal income tax purposes. However, due payments may be deductible as ordinary and necessary business expense, subject to an exclusion for lobbying activity. Because a portion of your dues is used for lobbying by NAHB \$18.00 and CAHB \$78.75 Or \$96.75, is not deductible for income tax purposes.